

CIRCUSWEST PERFORMING ARTS SOCIETY

Minutes of the Annual General Meeting - 2017

DATE: **November 29, 2017**
TIME: 6:42pm
PLACE: Hastings Room, PNE Hastings Park, 2901 East Hastings Street
Vancouver, BC V5K 5J1

ATTENDING: Carole Rodger, Andrea Sinclair, Diane MacDonald, Kristopher McGregor, Jay Nunns, Paul Rostagno, Virpi Kangas, Shawn Hart, Brenda Lee Kyle, Scott Young, Michelle Roger, Carolyn Stewart, Gavin Froehlich.

1. CALL TO ORDER AND APPOINT SECRETARY

Carole Roger, Chair, welcomed everyone and called the meeting to order. She appointed Paul Rostagno as Secretary of the meeting. She advised that the notice for this meeting was posted on November 10, 2017 via email to registered members and also via the internet, further documentation being available at the information table to those present.

2. ESTABLISH PRESENCE OF QUORUM

Referring to the Circus West Bylaw, the Chair advised that a quorum for a meeting of members of this Society is 10 members present and that a quorum was present. Accordingly, the Chair declared the meeting regularly and duly called and ready for the transaction of business.

3A. MINUTES OF 2016 ANNUAL GENERAL MEETING

The minutes of the 2016 AGM, held on November 23, 2016 had been made available to all present. The Chair asked if there were any questions. Hearing none, the following motion was read:

RESOLVED that the Minutes of the Annual General Meeting of the Society held on November 23, 2016 as presented to the members, be and are hereby approved.

Moved by: Gavin Froehlich
Seconded by: Carole Rodger

AGM

By a show of hands, the motion was CARRIED.

3B. FINANCIAL STATEMENTS

The financial statements of the Society for the fiscal year ending August 31, 2017 as approved by the Directors, had been made available to all present. The Chair asked if there were any questions. Detail on provision to strategic initiatives was provided by the Treasurer. The following motion was then read:

RESOLVED that the Financial Statements of the Society for the fiscal year ended August 31, 2017 as approved by the Directors and presented to the members, be and are hereby approved.

Moved by: Andrea Sinclair

Seconded by: Michelle Roger

By a show of hands, the motion was CARRIED.

4. REPORT OF THE DIRECTORS

The report of the Directors was circulated to all present. The Chair asked if there were any questions or observations. Hearing none, the following motion was read:

RESOLVED that the Director's Report for the fiscal year ended August 31, 2017 as approved by the Directors and presented to the members, be and are hereby approved.

Moved by: Carole Rodger

Seconded by: Carolyn Stewart

By a show of hands, the motion was CARRIED.

5. ELECTION OF DIRECTORS

The Chair advised on the process for election of the Society's Board of Directors for 2017-2018. She then conducted the election of the Society's Board of Directors for 2017-2018.

According to the Bylaws of CircusWest Performing Arts Society, Directors serve a two-year term and may stand for the Board for a maximum of three terms before stepping down for at least one year. The process for nomination and election of Board Members was posted with the other documentation for the Annual General Meeting and copies were available for any member who wished to review them.

Ms Carole Roger asked each nominee to stand as she called their names:

AGM

- Gavin Froehlich,
- Shawn Hart,
- Brenda Lee Kyle,
- Diane MacDonald,
- Kristopher McGregor,
- Carole Rodger,
- Paul Rostagno,
- Andrea Sinclair

Since the number of nominees is less than the maximum number set by the Bylaws of CircusWest Performing Arts Society, no election was necessary. All nominees, therefore, are appointed to the Board effective 6:51PM on November 29, 2017.

6. OTHER BUSINESS

The Chair asked if there were any other business to be brought to the meeting.

The following motion was read regarding our Bylaws:

RESOLVED that section 5.4 of the Bylaws related to the composition of the Board be edited as follows: "The Board will be composed of a number of Directors to be set by Board Resolution, from time to time, which number will be between three (3) and nine (11)", be and are hereby approved.

Moved by Michelle Roger,

Seconded by Andrea Sinclair.

By a show of hands, the motion was CARRIED.

7. CONCLUSION OF THE MEETING

The Chair concluded the meeting and thanked those attending. Once decided that there were no objections, the meeting was concluded at 6:58PM.

Carole Rodger
Chairperson of the Board

Paul Rostagno
Board Secretary