

**Minutes of 2020 Annual General Meeting  
November 20, 2019  
Hastings Room, PNE**

Andrea Sinclair	President	Present
Shawn Hart	Vice President	Present
Gavin Froehlich	Treasurer	Present
Kristopher McGregor	Secretary	Present
Halldor Bjarnason	Director	Present
Paul Rostagno	Director	Present
Brenda Lee Kyle	Director	Present
Carole Rodger	Director	Present
Andrew Stewart	Director	Present
Virpi Kangas	Managing Director	Present
Jay Nunns	Artistic Director	Present

**1. Meeting Called to Order**

President Sinclair welcomed attendees and as Chair called the meeting to order at 7:04pm. Motions and voting will be by a show of hands. Notice of Meeting was sent October 15, 2019 to members in accordance with our Bylaws. Relevant printed materials are on the tables. Board Secretary Kristopher McGregor will be our Recording Secretary.

**2. Territorial Acknowledgement**

The Chair acknowledged she was chairing the meeting on the unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish, Stó:lō and Tsleil Waututh Nations.

**3. Quorum Established**

Per our Bylaws, a quorum for a meeting of members of this Society is a minimum of 10 members and that a quorum was present. The Chair asked that all in attendance sign the sheet currently circulating. Accordingly, the Chair declared the meeting regularly and duly called and ready for the transaction of business.

**4. Approval of Agenda**

The Chair called for a motion to approve the meeting Agenda as circulated. Motion to approve the Agenda as circulated with edits to #10 Bylaw Changes and #11 Adjournment made by Director Lee Kyle, seconded by Treasurer Froehlich. Motion carried without objection.

**5. Approval of 2018 Annual General Meeting Minutes**

Notice of the AGM included a link to the 2018 AGM Minutes and they were posted to the website in accordance with our Bylaws. The Chair called for a motion to approve the 2018 AGM Minutes of November 28, 2018 as circulated. Motioned by Director Bjarnason, seconded by VP Hart. Motion carried without objection.

**6. President's Report**

President Sinclair read the Report as published and circulated in the CircusWest Annual Report which was also distributed to members present.

## **7. Treasurer's Report**

Treasurer Froehlich read the report as published and circulated in the CircusWest Annual Report which was also distributed to members present.

## **8. Election Procedures and Candidate Information**

The Chair advised that according to our Bylaws, Directors serve a two year term and may stand for the Board for a maximum of three consecutive terms before stepping down for at least one year. Within our current board of nine directors, three have reached the end of their two year term and six are half way through their initial term in office. As a result, we have five director positions open for nomination.

As a non-profit organization, CircusWest has an elected volunteer board with a maximum of eleven directors who are responsible to its members per our Bylaws.

The process for nomination and election of Board Members was posted with the other documentation for the AGM and copies are available here for any member who wishes to review them and be nominated from the floor.

President Sinclair asked each nominee to stand as their names were called and tell members about themselves in a few sentences: Shawn Hart, Brenda Lee Kyle, Kristopher McGregor. There was one nomination from the floor: Nicole Collard.

There are six continuing directors: Halldor Bjarnason, Gavin Froehlich, Paul Rostagno, Carole Rodger, Andrea Sinclair, Andrew Stewart

## **9. Vote and Installment of the Board**

IF the number of nominees is same or less than the maximum number open (5), then per the Bylaws, no election voting is necessary and all confirmed nominees are therefore acclaimed.

IF the number of nominees is greater than the maximum number open (5), then per the Bylaws, an election must be held with voting by secret ballots.

With less nominees than positions available, all nominees confirmed are acclaimed and welcomed to the Board by the Chair.

## **10. Proposed Changes to the Bylaws**

Motion to approve proposed amendments to the Bylaws by Director Rostagno, seconded by Treasurer Froehlich. Motion carried without objection.

## **11. Adjournment**

Motion to Adjourn by VP Hart, seconded by Director Stewart at 7:55pm. Carried without objection.